

# AGOVIA

## Action Plan Worksheet

### Organization Name:

Title of Initiative:

Accountable Staff or Committee:

Primary Contact:

Focus Area Supported:

General Description of actions and activities needed to implement this initiative:

Outcome Statement (*What are the measurable results of this initiative?*):

Scope (what is included and not included):

Plan/Approach/Timeline (*What are the major phases and milestones and dates by which you plan to achieve them? These will be used for follow-up and reporting*):

Dependencies (*What do you need to achieve the goals of this initiative?*):

- Items for Decision or Resolution:
  -
- Input from others:
  -
- Funding/Investment/Resources:
  -
- Other:
  -